

STANDARD SCHNAUZER CLUB OF CANADA
CONSTITUTION & By-Laws c. 2002

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STANDARD SCHNAUZER CLUB OF CANADA

CONSTITUTION c. 2002

1. Name

The name of this club shall be the "Standard Schnauzer Club of Canada" hereinafter referred to as the 'Club' or 'SSCC'.

2. Area of Operation

Our Area of Operation shall be the area within the boundaries as follows:
All of Canada.

3. Affiliation

a) The Club shall maintain recognition with the Canadian Kennel Club hereinafter referred to as the 'CKC', and shall operate in accordance with the By-Laws, Rules, Regulations and Policies of the CKC.

b) The Club may further affiliate itself with organizations devoted to the aims and objects of the Club, any such affiliation to be approved by the Club in a Standing Resolution to be attached to the By-Laws hereunder.

4. Objectives and Aims

a) The objectives and aims of the Club shall be:

(i) to define the standard of the breed and to encourage breeders and exhibitors to use the breed standard as the standard of excellence by which the Standard Schnauzer shall be judged.

(ii) to promote the Standard Schnauzer as a show dog, a versatile working dog and family companion dog.

(iii) to protect and advance the interest of the breed through education of members, owners, and potential owners, in the proper care and maintenance of the Standard Schnauzer and to foster the spirit of good sportsmanship among participants in all forms of competition. In order to fulfil this the Club will use various means such as publishing its official Newsletter, Der SchNEWS and to make it available to all members at least 3 times per year. It will make available to interested parties, information on the breed, by such means as the Club Web Site.

(iv) to encourage members to follow responsible breeding and sales practices as set out by the SSCC's Breeders' Guidelines, and The Canadian Kennel Club.

(v) To conduct licensed specialty shows and obedience trials and other events under the rules of the Canadian Kennel Club.

b) The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual. However, this shall not preclude the Club from entering into legitimate agreements with individuals or organizations for the purpose of raising funds.

c) The members of the Club shall adopt, and may from time to time revise, such By-laws and policies as may be required to carry out the objectives of the Club. The By-laws, as a whole, should be reviewed for revision every 5 years.

d) Changes in this Constitution and By-Laws shall be by majority vote of members voting in a regular or electronic mail ballot.

STANDARD SCHNAUZER CLUB OF CANADA

BY-LAWS c. 2002

1. Definitions

a) For the purpose of these By-Laws, the following interpretations shall apply:

'Absent/Absence' - shall refer to the resignation, termination or leave of a person holding office;

'AGM' - Annual General Meeting;

'Board' /'Board of Directors' - Elected Officers and Directors of the SSCC;

'Board Meeting' - a meeting of the Officers, the Directors, and Committee members;

'Booster' - where the SSCC shall encourage the exhibition of Standard Schnauzers by offering keeper trophies at a CKC licensed club show;

'Branch' - a Club set up to serve interested parties in one or more regions of the country. It shall fall under the mandate of the CKC & SSCC;

'By-Laws' - the By-Laws of the SSCC;

'CKC Region' - one of the six Canadian Kennel Club Regions, being: British Columbia, Prairie Provinces (AB, SK & MB), Ontario, Quebec and Atlantic Region (NB, NS, PE & NF), and Yukon, NWT & Nunavut;

'Club' - Standard Schnauzer Club of Canada also referred to as "SSCC or 'the Club'";

'Director' - the person(s) elected by membership to represent one of the official CKC regions;

'Election Officer' - the person in charge of mailing out ballots, receiving and tabulating votes;

'Executive' - Elected Officers and Directors of the SSCC;

'Expel' - termination of membership in the Club and depriving the person so expelled from all privileges of the Club;

'General Meeting' - any meeting of the SSCC open to the membership;

'Member' - any person with membership in the SSCC

'National Specialty' - the annual, national show for Standard Schnauzers only, which is held by the SSCC. It shall be administered by a person designated by the Board, offer Rosettes and Keeper Trophies, and should include an opportunity for the exhibitors to socialize. It may be held in conjunction with a CKC licensed All Breed Show or set up as an independent event. The venue will be determined by the Board and will comply with CKC requirements;

'Officer' - the position on the Board held by of President, Vice-President, Secretary or Treasurer

'Past-President' - a person who has held the office of President in the past;

'Quorum' - the number of Regular Members required to attend a meeting in order for the business of the meeting to take place;

'Regional Specialty' - a specialty show for Standard Schnauzers only that is held in one of the Official CKC Regions. It shall be administered by a person(s) designated by the Club Board. Rosettes and Keeper Trophies will be offered, and it should include an opportunity for the exhibitors to socialize;

'Regular Member' - a member of SSCC who has voting privileges.

'Special General Meeting' - a meeting which is not an Annual General Meeting or a General Meeting;

'Suspend' - that a Member is deprived, for the period ordered, of all the privileges of the Club;

'Working Committee' - from time to time the board may appoint a Working Committee to perform specific tasks in order to assist the National Club in a region where there is not a Branch Club. Such tasks may include investigating regional show sites for Specialties or Boosters, organizing various club activities or working on recommendations for club projects. It shall be made up of club members and wherever possible there should be at least one member of the Board on the committee.

2. Membership

a) Membership Year - Membership will be from May 1 to April 30 of the following year .

b) Eligibility -

is open to any person with an interest with Standard Schnauzers; who is in good standing with the CKC; and who subscribe to the objectives of the Club and meets the criteria as set out below in 2. c)

c) Types of Memberships -

(i) Single membership shall be open to all persons eighteen years of age and over who are in good standing with the Canadian Kennel Club and who subscribe to the objectives of this Club. A single member shall be entitled to one vote and may hold office and are entitled to receiving the club newsletter.

(ii) Household memberships shall consist of two members of the same household. They must be in good standing with the Canadian Kennel Club and subscribe to the objectives of this Club. Their membership entitles them to one vote each, to hold office (providing they are eighteen years of age and over), and to receive the club newsletter (one per subscription per household).

(iii) Associate membership shall be available to persons in good standing with the Canadian Kennel Club on payments of a lesser amount of dues as set by the Club. There are no voting privileges for associate members nor can they stand for office. making recommendations for club policies, i.e. Families in our 'Puppy Buyer' Program or Newsletter only.

(iv) Junior Member: is a person under 18 years of age; application must be accompanied by parental consent. There are no voting privileges for junior members nor can they stand for office.

(v) Honourary Membership: may be bestowed by the Club, from time to time, on those the Club feels are deserving. This membership will be for a time period determined at the time of the proposal. There are no voting privileges for honorary members nor can they stand for office. They are entitled to receive the club newsletter.

(vi) Life Member: may be given to a Member who has made a significant long-term contribution to the Club. Proposals shall be made by nomination and maybe elected Life Member by 2/3 majority of members voting during a mail in ballot. Life Members shall have full voting privileges, may hold office, but are not required to pay membership dues. They are entitled to receive the club newsletter.

(vii) Member Emeritus: a full member of the club who has made an outstanding long term-contribution to the Club but who is no longer active maybe elected Member Emeritus by 2/3 majority of members voting during a mail in ballot. Member Emeritus shall have full voting privileges and are not required to pay membership dues. They are entitled to receive the club newsletter.

(viii) Associate Club: May become affiliated with the SSCC. Any application shall contain a list of the membership, the present officers, brief history of the club, list of activities and a copy of its Constitution and By-Laws.

d) Application for Membership

Each applicant for membership shall apply on a form as approved by the Executive and pay the prescribed annual fee as set out in the Standing Resolutions of the Club. Applications and fees are to be mailed to the Treasurer.

(i) Members shall complete a renewal form each year and further, shall keep the Treasurer apprised of any changes therein.

e) Approval of Membership

Approval shall be given providing the applicant meets the eligibility requirements as set out in **2 b)** and **c)** - (i), (ii), (iii), (iv), (v) (vi) &(vii) and that the applicant agrees to abide by rules adopted by the Club, by way of the Constitution, By-Laws and standing rules and guidelines. Any individual rejected for membership by the club must be provided with a written explanation.

f) Termination of Membership

Termination of membership may occur as a result of:

(i) Resignation: Any member in good standing may resign from the Club by giving written notice to the Secretary. A member resigning shall not be entitled to any refund of dues that may have been paid,

(ii) Failure to Renew: A membership is considered as lapsed and shall be terminated automatically if such member's dues remain unpaid and/or a justifiable cause cannot be shown for non-payment of dues sixty (60) after the beginning of the membership year. All voting privileges will be suspended until the member is reinstated in good standing,

(iii) Expulsion: No member shall be expelled except for just cause, and after due consideration given by the Board, at a hearing, as set out under article **8. Discipline, section b), c) and d).**

(iv) Automatic Termination of Membership: Any member of the Club as a result of deprivation, suspension, debarment, expulsion or termination of Canadian Kennel Club membership as imposed by The Canadian Kennel Club's Discipline Committee for a designated period of time shall be automatically suspended from this Club for the same period of time, and shall be automatically reinstated to the Club at the end of the period. Any member of the Club who is suspended indefinitely from the Canadian Kennel Club shall have their membership terminated automatically. If the individual is reinstated into the Canadian Kennel Club, they may reapply for membership in the Club.

(v) Death: Membership is terminated upon the death of a member and it can not be transferred to next of kin.

g) Voting Privileges

Voting privileges are afforded to all regular members [**2 c)**-(i), (ii), (vi) &(vii)] in good standing with this Club and the CKC. (Associate, Junior, and Honourary members have no voting privileges.)

h) Record of Membership

(i)The Treasurer and the Secretary shall maintain a complete and up to date list of all members including all information required on the membership forms.

(ii) The Newsletter editor shall be given a list of the current membership addresses and be given all changes before each edition of the newsletter.

(iii) The Awards Tabulator shall be given a membership list indicating dates when members joined if within the current awards year.

i) Amount of Annual Membership Dues:

At the beginning of each term of office, the newly elected board shall determine if any changes in the amount of dues required for each class of membership is necessary, as set out in the Standing Resolutions of the club.

3. Meetings

a) Regular General Meetings:

Whereas this is a National Club, with membership throughout the country, Regular General Meetings shall not be held except by electronic means when warranted to discuss issues of concern to the club. Prior notification of any meetings shall be given by the secretary.

b) Annual General Meeting:

The AGM of the Club shall normally be held in conjunction with the National Specialty. However, the Board may determine to hold the meeting at another time and venue if it is felt to be in the best interests of the Club.

(i) Notice of the AGM, stating the date and venue for the meeting, shall thirty (30) days prior to the meeting. This may be effected by means of the official club or be sent by regular or electronic mail. If the AGM is held at a Specialty, the exact time and location shall be posted on site in order to allow for ring schedules.

(ii) A *quorum shall consist of at least eight of the Regular (Voting) Membership currently in good standing with the Club.

(iii) The AGM shall be for the purpose of receiving reports. Motions carried at the AGM shall be referred to the Board for consideration.

c) Special General Meetings

A Special General Meeting may be called by the board, or if necessary, by a petition, written or electronic, of not less than twenty-five (25) regular voting members of the Club.

(i) The secretary, in consultation with the board, shall give notice the meeting, stating the purpose, date, time and location, to the membership no less than 14 days and not more than 30 days prior to the meeting. Notice of the meeting, may be given by regular or electronic mail.

(ii) No business, other than what was stated in the notice, may be transacted at a Special meeting.

(iii) A *quorum shall consist of at least ten Regular Members in good standing with the Club.

d) Board Meetings

Board meetings shall be held as determined necessary by the Board.

(i) Meeting shall be held in person, wherever possible, or may be conducted via electronic means.

(ii) A *quorum shall consist of a majority of the Board, at least two of whom shall be Officers.

(iii) A hard copy of all meeting minutes including names of those participating, votes taken by the board, at any meeting, including those taken by mail, telephone conference call, fax or other electronic means shall be kept by the secretary. Any votes taken via telephone, must be followed by a letter of written conformation, from each participant, sent to the secretary, no less than 10 business days following the meeting.

(iv) The results of such votes shall be reported to the general membership in the next club publication following the vote.

Note: Board business may be conducted by: mail, electronic mail, or telephone through the Secretary.

e) *Quorum

If a quorum as set out in each of the above meeting types is not established, a new meeting must be scheduled and proper notice given to the membership and/or the members of the Board.

4. Board of Directors

a) The Board of Directors

The Board shall be made up of Officers of the Club (President, Vice-President, Secretary and Treasurer) plus a minimum of four (4) regional Directors representing the officially recognized regions from across Canada, as decreed, from time to time, by the CKC.

b) Duties and Responsibilities of Officers of the Club shall be as follows:

(i) President - shall preside at all meetings of the Club and of the Board and maintain order at such meetings; has the deciding vote in all questions where voices are equal; shall be the chief representative of the Club. In the President's absence, the Vice-President shall perform all duties.

(ii) Vice-President - shall perform all duties of the President when absent and shall assume that office should it become vacant. Shall record any minutes of meetings in the absence of the Secretary. In the event of the absence of both the President and the Vice-President, the Board shall elect a member to assume such duties.

(iii) Secretary -shall keep a record of the minutes and be the custodian of all proceedings for Board, General or Special Meetings and shall make available such minutes to the membership. If records are kept electronically, a hard copy must be maintained as part of the club's permanent files.

The Secretary shall have custody of all books, committee reports, records, and papers of the Club except for those, which are in the custody of the Treasurer or retired to the archives.

The Secretary shall maintain a complete and up-to-date membership list; shall be responsible for sending out all notices for meetings.

The secretary shall be responsible for sending out all disciplinary action notices, and for the sending and receiving of all correspondence which is not the function proper of any other office or committee; for mail pick-up; and general duties as determined by the Club. In the absence of the Secretary at a meeting, the Vice-President shall assume the recording of the minutes.

(iv) Treasurer - The Treasurer shall control and supervise the collection and receipt of all monies payable to the Club and promptly deposit those funds in the Club's bank account. The Treasurer shall pay all liabilities of the Club up to an amount of \$100.00 or an amount set down from time to time in the Standing Resolutions. For liabilities exceeding that amount, the approval of the Board of Directors must be obtained.

The Treasurer shall arrange for small amounts of monies to be made available to various committees and the Secretary in order for them to pay day-to-day expenses and to collect receipts and from time-to-time from the same.

The Treasurer shall keep financial records and accounts and be prepared to submit them for examination or audit by the Board at any time. The Treasurer shall submit an up-to-date financial statement for the AGM, when required by the Board at anytime and submit an annual financial statement at the close of each fiscal year. If records are kept electronically, a hard copy must be maintained as part of the club's permanent files.

The Treasurer shall keep records of all memberships submitted and keep the Secretary apprised of any additions or updates; send the newsletter editor a list of all current membership addresses including any additions or changes before each edition of the newsletter; and shall give the Awards Tabulator a membership list indicating dates members joined, if within the current awards year.

(v) Directors - Directors shall represent the officially recognized CKC Region in which they reside. No more than three, (3) Directors may be elected from any one of the CKC Regions. Any club member, in good standing, may nominate someone for the position of director, but directors must be elected by those members residing in that respective region. A Regional Director may also hold the position of an Officer of the Club.

c) The Filling of Vacancies.

An Executive position*, which comes open during the year due to resignation or expulsion, shall be filled, until the next general election, by a majority vote of all of the then-members of the board. *Except in the event of a vacancy in the office of President which shall automatically be filled by the Vice-President.

d) Term of Office for Officers and Directors.

The term of office for Officers and Directors shall be for a period of two years. All Officers and Directors shall take office on the 1st day of May following their election and serve until the end of their term or until their successor is elected. Retiring officers shall turn over to their successor in office, all properties and records related to their respective offices, within 30 days of leaving office.

e) Removal from Office.

Any member of the Board of Directors who does not adhere to the rules and guidelines of the club, or fails to fulfil the duties of their office may be asked to resign from their position on the board.

f) Authorization

No member, Officer or Director shall have the authority to bind the Club to any contract, document, instrument, or any other obligations unless duly authorized by the Board.

5. Finances

a) Bank and Banking

The Club shall have a separate and independent bank account in a branch of any Canadian Chartered Bank; all cheques drawn from the club account must have the signatures of a minimum of two (2) officers namely the Treasurer, President, Vice-President, Secretary. The treasurer shall maintain up-to-date and complete records of all bank transactions.

b) Petty Cash Funds

Set amounts, as authorized by the newly elected Board, at the beginning of each term, or as required, may be placed in the safekeeping of certain officers or committee chairpersons, as a Petty Cash Fund. Such funds are under the control of the Treasurer and a report and the receipts must be given to the Treasurer before such funds are refreshed. Records and remaining funds of such accounts must be returned to the Treasurer before the close of the fiscal year or at the conclusion of a project.

c) Dues

Dues shall be the amount specified in the Standing Resolutions hereunder.

d) Funds

The Club shall operate as a not for profit organization raising and preserving funds in order to reasonably and comfortably maintain the Club and its activities.

e) Fund Raising

The Club, from time to time, shall undertake to raise funds to assist in the day-to-day expenses of the Club or to finance a special project or activity.

f) Term Deposits

The Treasurer, under the direction of the membership, may from time to time, place a portion of funds from the Club bank account, into Interest Bearing Investments such as Term Deposits, which shall be registered under the Club's name.

6. Club Year, Voting, Nominations, and Elections

a) Club Year - fiscal year and terms of office.

The Financial Year of the Club shall commence on the 1st day of May and shall conclude on the 30th day of April the following year.

b) Voting

Eligibility to vote: - All Regular members in good standing with the Club are eligible to vote on matters duly made by a Motion, seconded and brought before the membership at a meeting of the Club or other such matters as required. (Associate, Junior and Honouary have no voting privileges). Voting by proxy shall not be permitted.

c) Elections.

Election shall be held every 2 years and voting to take place before the close of the fiscal year (April 30). An election vote shall be conducted by secret mail-in ballot.

d) Nomination and voting procedures

(i)The board shall appoint a nominating committee whose function shall be to present a slate of one candidate for each position for officers and board members.

(ii)The nominating committee may conduct its business in person, by mail, telephone conference call or other acceptable electronic means. A 'written' acceptance from each nominee must be received. (a hard copy of an e-mail, with the nominee's return address, date and acceptance shall be deemed acceptable)

(iii)The nominating committee shall submit its nominations in writing to the secretary.

(iv) A notice giving the date coming elections, a listing of the slate of candidates put forth by the Nominating Committee, and a call for any further Nominations, giving a closing date for such nominations, shall be published in the Club Newsletter and sent by mail or other acceptable means, at least a full 60 days before the election date.

(v)Additional nominations shall be sent to the secretary prior to the nomination closing date.

(vi) Should more than one candidate be nominated for any position, ballots shall be mailed out to eligible voting members by the secretary in order for a vote to be taken for those positions.

(vii) Should no further nominations be received for any position before the nomination closing date, that position shall be declared as filled and the person so nominated shall be acclaimed to the position.

(viii) The board shall appoint an independent auditor to collect and count the ballots. Ballots shall be mailed to the auditor who will on an appointed date open and count the election ballots. All candidates shall be notified of the results without delay. The results shall be reported to the current board and published in the next club newsletter.

e) Candidates:

(i) Candidates in the club elections shall have been nominated in accordance with the club's Bylaws.

(ii) All candidates must have completed two years of continuous regular membership with SSCC.

(iii) All candidates must reside in Canada. Candidates for all Regional Director positions must only be nominated for the Region in which they reside.

(iv) All candidates must be members or be willing to become members of the Canadian Kennel Club

f) Notification of Elected Officers to the CKC:

The Secretary shall file a complete list of all new Officers and Directors, including their position, names, addresses, phone, fax, e-mail, and CKC membership numbers, with the Canadian Kennel Club within thirty (30) days of an election, or filling of a vacancy. The standard form, which is available from the CKC, should be used for this purpose.

7. Committees

a) Appointment of Committees.

The Board may appoint members from time to time to form a committee in order to work on a particular club event or project. The president shall be a member ex-officio of all committees except the nominating committee.

Working Committees may be formed in order to carry out club-related events and projects in an area where no Branch club exists.

b) Termination of Committees:

All committees shall be dissolved at the close of an election year or when a project is completed. During the year the Board, with good reason, may dissolve a committee.

c) Committee Reports:

All committees shall make regular reports to the Board. Where financial transactions are involved, all funds, receipts and full reports must be turned over to the Treasurer from time to time and/or at the completion of a project. Any remaining items used in a project or event are the property to the SSCC and must be returned to the Secretary for future use by the club.

8. Discipline

a) Automatic:

Any member of the Club who is suspended, debarred, deprived, expelled, or whose membership has been terminated by The Canadian Kennel Club's Discipline Committee, shall be suspended from the privileges of the club for a like period. The Secretary shall send notice to the member notifying them of the SSCC's actions.

b) Complaints:

Any actions by a member, which are contrary to the aims and objectives of the Club may have a complaint lodged against them. A complaint must be in writing, signed by the complainant, and must state the charges fully and explicitly. The complaint shall be filed with the Secretary. A fee of \$10.00 must accompany the complaint. The complainant shall be supplied with a copy of the complaint and must be accorded a hearing that shall be in a place readily accessible and at a reasonable time and shall be allowed to make a statement either verbally or in writing at that hearing. The hearing shall be convened to hear and rule on the charges and shall be conducted by members of the Board and a hearing shall.

c) Expulsion:

Expulsion can take place as outlined in sections **8. Discipline a) and b)** and the concurrence of a majority of the Board present shall be required.

9. Amendments

a) Constitution and By-Laws:

(i) The Constitution and By-Laws may be amended at any time as provided in **9. a)** (iii), (iv) & (v) are followed

(ii) At least every five (5) years, The Constitution and By-Laws shall be reviewed by Board or a special review committee appointed by the Board. At that time recommendations may be made to bring the present document into line with the needs of the club and for changes required by the CKC. They may also consider changes or additions made by petition from the membership.

(iii) Amendments to this Constitution and By-Laws may be made only after the proposed alterations have been given in writing to the secretary, copies made and circulated with a ballot, to all Regular Members in good standing. In order to allow members time review and return their vote on such changes, the notice shall specify a date (not less than 45 days after the date of mailing) that the ballots must be returned to the secretary.

(iv) Amendments will be considered accepted when a two-thirds favourable vote is received from all eligible member votes returned. Proxies are not permitted

(v) A document containing the entire constitution as revised must be approved by the CKC before changes shall become valid.

b) Breed Standard:

(i) Amendments to the Breed Standard may be proposed by the Board, by a petition from the members or by a special committee appointed by the Board.

(ii) All Breed Standard changes must fall under CKC rules and guidelines.

(iii) Vote must be by mail in ballot; proxies are not allowed. All changes must be accepted when a two-thirds favourable vote is received from all eligible member votes returned.

(iv) A document, containing the entire Breed Standard, as revised, must be approved by the Canadian Kennel Club and the required published vote before changes shall become valid.

c) Standing Resolutions:

The Standing Resolutions of the Club may be amended, suspended, modified, or rescinded by a favourable majority vote of the Board. No Standing Resolution (or other resolution) shall be adopted which conflicts with the Club's Constitution or By-Laws.

10. Dissolution

a) The club may be dissolved at any time by providing to The Canadian Kennel Club written documentation signed by not less than two-thirds (2/3) of the Regular (voting) members of the Club; proxies are not permitted. In the event of the dissolution of the club, other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the club, nor any proceeds thereof, nor any assets of the club shall be distributed to any members of the club. After payment of the debts of the Club, its property and assets shall be given to a charitable organization devoted to the benefit of pure-bred dogs as selected by the Board of Directors.
Trophies??

11. Order of Business.

a) AGM

(i) Call the Members to Order,

(ii) Approval of the minutes from the previous AGM,

(iii) Reports of the President, Secretary, Treasurer, and Committee Chairs.

(iv) Unfinished Business

(v) New Business

(vi) General Discussion

(vii) Adjournment

b) Board of Directors Meetings

A meeting of the Board of Directors shall be held as determined necessary by the Board. Meeting shall be held in person, wherever possible, or may be conducted via electronic means. The order of business shall be as for the AGM except when conducted by electronic means. Meetings held by conference telephone call or electronic chat room shall deal with the business at hand without the formality of a set order of business.

c) Meetings of the Club and of its governing bodies and all other matters of practice and procedure not otherwise herein specified, shall be governed by the Common Law of Procedure of Canada, Roberts Rules of Order, current edition.

12. Shows, Trials and Matches.

a) The Club shall hold one National Breed Specialty each year and shall maintain proper licensing with the CKC to do so. Nation Specialties shall be held in accordance with the current CKC requirements. Regional Specialties may be held as the club warrants.

b) The Club may from time to time offer CKC Sanctioned Matches for Obedience, Conformation and/or other recognized events.

c) Each year, preferably two years in advance of the event, the Board shall appoint a Chairperson and/or committee for each Specialty Show. The committees shall work with the Board in all aspects of those events. The Club Secretary shall be responsible for correspondence with the host club, CKC Event Applications and the keeping of records for Shows and Trials.

d) The Regular membership shall have input into the selection for judges at future Shows where ever possible. Final decisions, whether selecting a judge from the 'host' club's panel or hiring our own judge will be at the discretion of the board.

e) The Board shall arrange for contact of prospective Judges and shall be responsible for final selection.

13. Head Office

a) (i) The Head Office for the Club shall be the home of the current Secretary.

(ii) The mailing Address for the Club shall be that of the current secretary.

(iii) When a new secretary is elected notification of the change of address shall be sent to all correspondents as soon as possible.

14. Branch Clubs

a) (i) A Branch Club may be set up to serve breed fanciers in an area of the country where numbers warrant and shall operate within the confines of one of the Regions as designated by the Canadian Kennel Club. It will operate under the umbrella of the National Club.

(ii) A Branch Club shall require a letter of acknowledgement from the National Club before seeking accreditation with the Canadian Kennel Club.

(iii) The branch club shall pay dues to the National Club in accordance with the standing resolutions. All members of the branch club executive board shall also be regular members in good standing with the Standard Schnauzer Club of Canada and pay National dues accordingly.

(iv) The Branch Club shall promptly forward copies of all minutes, financial statement, or any other reports or newsletters to the Secretary of the National Club.

(v) The Branch Club may be supported by the National Club, through grants and rebates, for projects such as Boosters and Specialties.

(vi) The name of the Branch Club shall be called The Standard Schnauzer Club of Canada as well as reflecting the geographical area in which it operates. (i.e. The Standard Schnauzer Club of Canada - Atlantic Region).

(vii) In the case of dispute between the Branch and the National Club, the decision of the National Executive Board shall be binding.

(viii) In the event of a Branch Club becoming defunct, all monies held by that Branch shall be turned over to the Treasurer of the National Club.

(ix) The National Club shall only be responsible for those debts previously authorized by the National Executive Board.

STANDARD SCHNAUZER CLUB OF CANADA

Standing Resolutions c.2002

1) Annual Dues:

The board shall each election year, review the current required membership dues and make adjustments accordingly.

a) Single Membership (1 vote): \$20.00

b) Household Membership (2 votes): \$25.00

c) Newsletter Only Membership (0 vote): \$15.00

d) Branch Club Membership: The branch club shall pay dues to the National Club in the amount equivalent to 20% of the total annual Branch Club dues collected. (All members of the branch club executive board shall also be regular members in good standing with the Standard Schnauzer Club of Canada and pay National dues accordingly.)

e) Puppy Buyer Program (0 vote): \$5.00 (paid by the breeder - buyer receives 2 issues of the newsletter and a membership application)

The board may, at its discretion, impose a reasonable surcharge on foreign memberships in order to cover the cost of additional postage.

2) Dogs In Canada - Breedlines Columnist:

The board shall appoint, from time to time, a columnist to provide and/or co-ordinate material for the 'Breedlines' section of Dogs In Canada and see that it is submitted in a timely fashion.

3) Newsletter Editor:

The board shall each election year, appoint an editor for the Club Newsletter, "Der SchNEWS". Ideally the person in charge of this position will co-ordinate the gathering of SS related news, any formal SSCC reports and educational articles and present them in a printed format.

4) Specialty Show Chairperson:

The Board shall each year appoint a Specialty Show Chairperson and will normally do this two years in advance of each Specialty. If the Show Chairperson wishes to show dogs bred or owned by them at the Specialty they must have no contact with the Specialty judge or Sweeps Judge before the event.

5) Specialty Judge:

The method of determining the Judge for the National Specialty shall be at the discretion of the Board, which may in turn delegate this responsibility to the Specialty Show Chairperson should the Specialty be run in conjunction with one or more other Breed Clubs.

6) General Code of Ethics:

a) members shall at all times maintain a high standard of health and care for their dogs

b) members shall comply with the Canadian Kennel Club rules and regulations

c) members shall at all times show good showmanship, handling themselves in a manner so as not to demean themselves or do any injustice to the Standard Schnauzer Club of Canada, or any other club or member thereof.

7) Breeders Guidelines:

The Club shall endorse those guidelines as set down in the document by that name and adopted by the club as our breeders' code of ethics.

8) Breeder Referral Representative:

The board shall, each election year, appoint a member for this position. Ideally the person in charge of this position will have a reasonable knowledge of the breed and not be actively breeding SS themselves. The club shall provide a list of breeder members to the representative who shall keep a record of inquiries and make a report to the board annually. The club shall place an ad each in year in Dogs In Canada Annual giving the address and contact numbers of the Breeder Referral Representative.

9) Breed Rescue Contact:

The board shall, each election year, appoint a member for this position. Ideally the contact person will keep records of inquiries, be kept informed of member SS available for adoption, have a list of available temporary homes and be willing to co-ordinate a rescue if required. The Club shall have some funds available to assist in such rescues.

10) Web Site Master:

The board shall, each election year, appoint a member for this position. Ideally the person should be able to maintain the Club web site and keep it up-to-date with information on Specialties and club events and activities. The treasurer shall, each year, submit a list of member breeders who have paid for web site listings and links.

11) Awards Tabulator:

The board shall, each election year, appoint a member for this position. Ideally the tabulator should keep a record of SS competing in CKC approved events and following the Club's guidelines, assign points for placements and scores as listed in Dogs In Canada Official Pages. The treasurer shall, each year, submit a list of paid members indicating when new members joined the club during the past year. Applications for awards and award rules shall be printed each year in the club's spring issue of the newsletter. Applications for awards, where required, shall be submitted to the tabulator by the date indicated. A list of member dogs and their placement and or awards shall be submitted to the newsletter editor for inclusion in the summer issue.

Breeders' Guidelines Standard Schnauzer Club of Canada

The following guidelines were set out by a committee of breeder-members of this club in an attempt to assist novice breeders, to remind fellow breeders, and to inform interested parties what measures a dedicated breeder will take in order to carry out good breeding practices.

A. General

Each Breeder should:

- a) abide by and follow the regulations set forth by the Canadian Kennel Club.
- b) provide each dog in their care with humane living quarters, proper nutrition, grooming, veterinary healthcare and an environment suitable to nurture emotional development and stability.
- c) teach and promote responsible ownership and encourage the spaying and neutering of all dogs sold as pets.
- e) continually further their knowledge of the science of breeding dogs.
- f) maintain an interest in all dogs which they sell or place, and request the right of first refusal should the owners wish to relinquish ownership.

B. Breeding

Each Breeder should endeavor to:

- a) be familiar with the standard of the breed as set forth by the CKC and breed to that standard in a continuing attempt to improve the breed.
- b) only breed dogs eligible for registration with the Canadian Kennel Club, in excellent health, which are sexually mature, free from disabling defects.
- c) breed a bitch to only one male during a single heat cycle.
- d) refrain from and discourage the breeding of clearly inferior specimens and those with disqualifying hereditary defects, unsound temperaments or serious hereditary health problems and breed only dogs that are clear of hip dysplasia, preferably certified by OVC or OFA.
- e) not continue to breed animals that consistently produce offspring with disqualifying faults or disabling hereditary or congenital defects (e.g., deafness, blindness, lameness, impairment of vital functions).
- f) require proof of eligibility for breeding and require written permission from all registered owners prior to the breeding taking place.
- g) disclose any known disabling genetic defects in their stock which could affect the offspring when planning a breeding.

C. Registration and Sales

Each Breeder should:

- a) keep accurate breeding records and register all puppies resulting from each breeding as required by the CKC.
- b) have puppies cropped by a qualified veterinarian under general anesthetic, and will not place cropped puppies in pet homes until their ears have healed and not place uncropped puppies under the age of seven (7) weeks.
- c) sell only healthy puppies, sound in temperament, free from parasites, vaccinated for protection from communicable disease.
- d) stand behind the quality and condition of all stock as represented to the purchaser at the time of sale. I will fully inform the buyer of any known defects in physical condition or any deviation from the breed standard.
- e) sell all stock under CKC non-breeding agreements with spaying or neutering to be encouraged in pet stock.
provide the buyers with a written bill of sale stating that the puppy is purebred, that CKC registration papers will follow, and state terms for lifting the non-breeding agreement.
- f) provide each purchaser with the following information:
 - i. a description of the dog as purebred, to be registered with CKC, including date of birth, gender, colour and identification by tattoo and/or microchip.
 - ii. name and registration numbers of sire and dam
 - iii. the responsibilities of purchaser
 - iv. the guarantees given by seller
 - v. the puppy's health records
 - vi. general health care instructions
- g) never sell or give a dog, or provide stud service to any pet shop, wholesale dealer, puppy mill or person who would act as a third party to above-mentioned dealers and never provide dogs or puppies for auctions, or as prizes in lotteries, raffles, etc.
- h) provide education, guidance, assistance, advice and support in order to teach responsible breeding practices when a puppy or adult dog is sold or placed, as potential breeding stock, to a novice breeder.

I agree to comply with these guidelines as a condition of inclusion in the breeder referral network of the Standard Schnauzer Club of Canada.

Breeder Name (print)

Breeder Signature:

Kennel Name:

Date:

Received by designated representative of the Standard Schnauzer Club of Canada:

Name: _____ Position:

Signature: _____ Date: _____